



**REX INDUSTRY BERHAD**

[Registration No. 199301027926 (282664-K)]  
(Incorporated in Malaysia)

**ADMINISTRATIVE GUIDE FOR SHAREHOLDERS AND/OR PROXIES ATTENDING THE EXTRAORDINARY GENERAL MEETING (“EGM”)**

**INFORMATION ON EGM**

**1. Date, Time, and Venue of EGM**

Day & Date : Friday, 27 May 2022  
Time : 10:00 a.m.  
Venue : Kuala Lumpur Golf & Country Club, 10, Jalan 1/70D, Off Jalan Bukit Kiara, 60000 Kuala Lumpur, Wilayah Persekutuan

**2. Entitlement to Attend**

Only members whose names appear in the Record of Depositors as of 20 May 2022 shall be entitled to attend, participate, speak and vote at the EGM or appoint proxy(ies) to attend, participate, speak and vote on his/her behalf in respect of the number of shares registered in his/her name at that mentioned date.

**3. Lodgement of Form of Proxy of EGM**

- (a) If you are unable to attend the EGM and wish to appoint proxy(ies) to vote on your behalf, you may deposit your Form of Proxy at the Registered Office of the Company at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan in accordance with the notes and instructions printed therein, not later than forty-eight (48) hours before the EGM, i.e., **latest by Wednesday, 25 May 2022 at 10:00 a.m.**
- (b) If you wish to attend the EGM yourself, please do not submit any Form of Proxy for the EGM that you wish to attend. You will not be allowed to attend the EGM together with a proxy appointed by you. Only one of you is allowed to attend and enter the EGM venue.
- (c) If you have submitted your Form of Proxy prior to the EGM and subsequently decided to attend the EGM yourself, please revoke the appointment of your proxy at the time of registration.

**4. Corporate Member**

Any corporate member who wishes to appoint a representative instead of a proxy to attend the EGM should submit the original certificate of appointment under the corporation's seal to the Company's Registered Office at Level 7, Menara Milenium, Jalan Damanlela, Pusat Bandar Damansara, Damansara Heights, 50490 Kuala Lumpur, Wilayah Persekutuan at any time before the time appointed for holding the EGM or to the registration staff on the meeting day for the Company's records.

**5. Parking**

You may park your vehicle at the allocated visitors' parking bays.

## **GUIDANCE FOR ATTENDANCE OF EGM**

In light of the current COVID-19 pandemic, the Company would be most obliged if all attendees were to take all necessary precautions and preventive measures as issued or directed from time to time by the Malaysian Government and/or relevant authorities while attending the EGM.

As the transition to the endemic phase continues, the Company reserves the right to take any precautionary measures as may be required or recommended by the relevant authorities from time to time and may also be required to change its EGM arrangements at short notice.

As such, prior to attending the EGM, you are to keep abreast with the latest news and updates on the EGM from the posting on the Company's website at [www.rexmalaysia.com/bursa\\_column.aspx](http://www.rexmalaysia.com/bursa_column.aspx) or all announcements as well as all health and safety measures as released by the relevant authorities to the media from time to time.

Attendees are required to read and adhere to the Administrative Guide issued and published on the Company's website at [www.rexmalaysia.com/bursa\\_column.aspx](http://www.rexmalaysia.com/bursa_column.aspx).

### **1. Pre-Registration of Attendance**

In order to assist the Company in managing the turnout for the EGM and to ensure compliance with the directives or guidelines on public gathering/event issued by the Malaysian Government and/or relevant authorities, Shareholders/ Corporate Representatives who wish to attend the EGM in person are required to register ahead of the EGM to allow the Company to facilitate arrangements in relation to the EGM.

Shareholders/ Corporate Representatives who wish to attend the EGM in person, please provide the following details by email to [info@sshsb.com.my](mailto:info@sshsb.com.my), **latest by Wednesday, 25 May 2022** before the EGM:-

- (a) Shareholder / Body corporate name
- (b) Full name of authorised corporate representative
- (c) Body corporate no. / Identity card no./ Passport no.
- (d) CDS account number
- (e) Mobile phone number of individual attending

### **2. On-the-Day Registration for the EGM**

- (a) Notwithstanding the pre-registration as highlighted above, all Shareholders/Proxies/Corporate Representatives are still required to physically register their attendance for the EGM on the day of the EGM. Registration will start at 9:00 a.m. and end at such time as the Chairman of the meeting may be determined.
- (b) Registration will take place at the registration booths located at the entrance to the EGM. Therefore, you are required to queue accordingly.
- (c) Please present your original National Registration Identification Card ("NRIC") or Passport for verification by the Share Registrar against the pre-registration attendance list. Please ensure that you collect your NRIC or Passport thereafter.
- (d) After verification, you are required to write your name and sign on the Attendance List provided by the Share Registrar. Thereafter, you will be given an identification wristband.
- (e) No individual will be allowed to enter the meeting hall without the identification wristband. There will be no replacement if you lose or misplace the identification wristband.
- (f) No person will be allowed to register on behalf of another person, even with the original NRIC or Passport of that person.
- (g) The registration counter is solely for verification of identity and registration purposes.
- (h) All attendees are also required to observe the social distancing rule.
- (i) Please vacate the registration area immediately after registration.

If you have any enquiries on other matters, please refer to our staff who will be at hand to assist.

### **3. Safety Measures Due to COVID-19 Pandemic**

(a) All attendees are required to adhere to the following SOPs of the Company: -

(i) to show their vaccination status through their MySejahtera App:

(Completion of primary dose individuals are defined as someone who has received:

- Two (2) doses of Pfizer, AstraZeneca, Sinovac, Moderna or Sinopharm vaccine; and
- Single-dose of Johnson & Johnson or CanSino vaccine.

Fully vaccinated individuals between the age of 18 years old and 60 years old are defined as someone who has received:

- Two (2) doses of Pfizer, AstraZeneca, or Moderna vaccine;
- Three (3) doses of Sinovac or Sinopharm vaccine; and
- Single-dose of Johnson & Johnson or CanSino vaccine

Fully vaccinated individuals for those who are 60 years old and above are defined as someone who has received:

- Two (2) doses of Johnson & Johnson or CanSino vaccine; and
- Three (3) doses of Pfizer, AstraZeneca, Moderna, Sinovac or Sinopharm vaccine

Kindly take note that individuals who have not been vaccinated must undergo a pre-event test using a self-test kit (saliva) before attending the EGM and witnessed by the organizers.

(ii) to sanitise their hands before entering the meeting venue;

(iii) to maintain social distancing of at least one (1) meter at all times throughout the Meeting;

(iv) to wear a face mask before entering the meeting venue and throughout the meeting.

Attendees are advised to arrive early at the meeting venue given that the above measures may cause a delay in the registration process;

(b) Shareholders are encouraged to appoint the Chairman of the Meeting of your proxy to attend and vote on your behalf at the EGM. You may submit your proxy forms with pre-determined voting instructions for the Chairman to vote for and on your behalf.

(c) The Company reserves the right to limit the total number of physical attendees at the EGM in adherence to the SOPs and the requirements by the relevant authorities. Hence, entry to the meeting venue will be based on a first-come-first-serve basis, and again, the health and safety of all attendees are non-negotiable priorities for the Company.

### **Circular to Shareholders**

1. The Company's Circular to Shareholders, Notice of the EGM, Form of Proxy, and Administrative Guide are available on the Company's website at [www.rexmalaysia.com/bursa\\_column.aspx](http://www.rexmalaysia.com/bursa_column.aspx) and also on Bursa Securities' website at [www.bursamalaysia.com](http://www.bursamalaysia.com) under "Company Announcements".
2. If you wish to request a printed copy of the Circular to Shareholders, please forward your request by completing the Requisition Form. A copy of the Circular to Shareholders will be sent to you by

ordinary post within four (4) market days from the date of receipt of the written request. You may also collect the same at the EGM.

**ENQUIRY**

Should you have any enquiries, please do not hesitate to get in touch with the Share Registrar at their general line +603-2084 9000 and/or Fax: +603-2094 9940 / 2095 0292 during office hours:

**For Pre-Registration:**

- (1) Mr. Wong Piang Yoong (email: piang.yoong.wong@sshsb.com.my)
- (2) Pn. Nurhayati Ang (email: nurhayati.ang@sshsb.com.my)